

Great  
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**EP3**

# **Cheat Sheet**

## **Are You the Bottleneck? How to Stop Sabotaging Your Own Growth**

Featuring Chris Beer

By Rob Levin, Creator of [Greattalentpodcast.com](https://greattalentpodcast.com)  
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Ready to transform Chris's insights into your Success Playbook? This workbook is designed to help you dive deep into your business and take real action. It's more than just note-taking—it's about asking the right questions, finding solutions, and making change happen. Let's get started!

## Section 1: Discover What's Really Going On

**Identify the root causes of your current business challenges.**

Write down 3 problems your team is facing right now. Are they related to unclear roles, lack of processes, or something else?

1.

2.

3.

## Section 2: Who's Who in Your Company?

**In your company, who's the visionary and who's the integrator? Think about your team—do your roles align with your strengths?**

Draw a simple chart of your business structure. Who's generating big ideas, and who's implementing them? Are there any overlaps or gaps?

## Section 3: The Power of Letting Go

Do you find yourself holding onto tasks that could be delegated? This might be a challenge if you're used to managing everything yourself but letting go can empower your team.

List three tasks you can delegate today. Who on your team can take them on?

1.

2.

3

## Section 4: “Wow” Your Team and Clients

How can you create memorable moments for your team, clients, or partners? It doesn't have to be big—small gestures can go a long way.

Plan one “wow” moment for your team or a client this week. How will you make it memorable?

***"Clarity, ownership, and 'wow' experiences: Build a workplace where everyone thrives!"***

**For more information and resources, scan the following QR codes:**

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